



Annex "A-1"

**CERTIFICATION OF UNDERTAKING/NON-UNDERTAKING OF EARLY  
 PROCUREMENT ACTIVITIES**

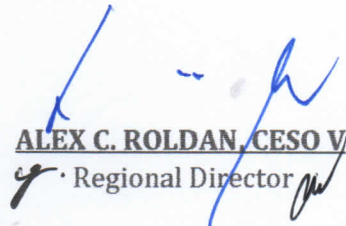
I hereby certify that the **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT XI** has successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on Agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2023 in the following amounts:

Description	Total Amount (in PHP)
a. Total Amount in Indicative APP based on NEP	16,359,664.00
b. Less Exceptions	5,023,865.00
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	11,335,799.00
d. Amount of Successful EPA Projects	8,832,600.00
e. Percentage of Successful EPA [e=(d/c*100)]	77.92%

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for Fiscal Year 2022 of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT XI** and the Philippine Government Electronic Procurement System.

**IN WITNESS HEREOF**, I have hereunto affixed my signature on January 25, 2023 in Davao City, Philippines.


  
**ALEX C. ROLDAN, CESO V**  
 Regional Director

**SUBSCRIBED AND SWORN** to before me this 30 JAN 2023, in Davao City, Philippines with affiant exhibiting me his/her \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_

NOTARY PUBLIC

Doc. No. 81  
 Page No. 18  
 Book No. KK  
 Series of 2023



  
**ATTY. KARL MAX L. LABANON, RN**  
 NOTARY PUBLIC  
 Serial No. 2022-212 - 2023  
 Until 31 December 2023, Davao City  
 Roll of Attorneys No. 82238  
 IBP O.R. No. 255952 dtd. 12 - 29 - 2022  
 PTR O.R. No. 7865358C dtd. 12 - 22 - 2022  
 MCLE Compliance: Admitted May 28, 2022


**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGION XI, DAVAO CITY  
INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Office Supplies - Annex A	DILG RXI	NO	NP-53.5 Agency-to-Agency	N/A	N/A	QUARTERLY (FY 2023)	QUARTERLY (FY 2023)	GoP	2,000,000	2,000,000	0	Procurement thru PS-DBM, Local Market
5020501000	Postage and Deliveries	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	50,000	50,000	0	Monthly bills for freight & handling
5020502002	Telephone-Landline	DILG RXI	YES	Direct Contracting	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	2,000,000	2,000,000	0	Line of communication thru PLDT w/ monthly bills
5020503000	Internet	DILG RXI	YES	Direct Contracting	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	11,000	11,000	0	monthly bills for internet ; wireless connection
5020504000	Cable	DILG RXI	YES	Direct Contracting	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	9,000	9,000	0	monthly bills for ready connection
5020309000	Gasoline, Oil and Lubricants	DILG RXI	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	1,000,000	1,000,000	0	weekly billing for supply of gasoline to various vehicles
5020401000	Water	DILG RXI	YES	Direct Contracting	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	250,000	250,000	0	monthly bills for water consumption by local water utility
5020402000	Electricity	DILG RXI	YES	Direct Contracting	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	2,500,000	2,500,000	0	monthly bills for electricity consumption
5021304001	Repair & Maint Office Bldg	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	847,000	847,000	0	repair of office building by scope of work
5021305002	Repair & Maint Office Equipment	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	624,000	624,000	0	repair & Maint. Of aircon; photocopying machine & other emergency services that may arise from time to time
5021308001	Repair & Maint Motor Vehicle	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	1,219,000	1,219,000	0	major and minor repairs of motor vehicles ; change tires and batteries and other related repairs from time to time attributed to wear & tear due fully depreciated status
5021202000	Janitorial Services	DILG RXI	YES	Competitive Bidding	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	750,000	750,000	0	Provision of janitorial services to reg. office
5021203000	Security Services	DILG RXI	YES	Competitive Bidding	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	350,000	350,000	0	Provision of security services to reg. office
5029902000	Printing and Binding Services	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	500,000	500,000	0	Printing of Annual Report, Tarpauline; Fabrication of Plaques
5029907000	Subscription of newspaper & magazines	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	69,000	69,000	0	Daily subscription of local and national newspaper
5020101000	Travelling Expenses - Plane fare	DILG RXI	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	OCT-DEC 2022	OCT-DEC 2022	JAN. 2023	JAN. 2023	GoP	1,130,664	1,130,664	0	attendance to CO directives, meetings and conferences

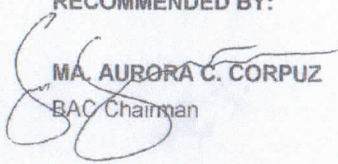
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Orientation on newly-hired personnel	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1ST, 2ND, 3RD, 4TH QTR 2023	1ST, 2ND, 3RD, 4TH QTR 2023	GoP	25,000	25,000	0	orientation to determine the personnel level of competency
5020201002	Learning & Development	RO- FAD	YES	Competitive Bidding	OCT-DEC 2022	OCT-DEC 2022	JAN 2023	JAN 2023	GoP	101,936	101,936	0	to improve group & individual performance by increasing and enhancing skills & knowledge
5020201002	RHMSPB Deliberation	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	50,000	50,000	0	Deliberation on recruitment and selection
5020201002	FAD Division Quarterly Meeting	RO- FAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	QUARTERLY (FY 2023)	QUARTERLY (FY 2023)	GoP	103,199	103,199	0	Discuss quarterly accomplishments of programs/projects, issues and concerns w/in the Divisions/personnel
5020201002	BAC Meeting	RO - FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	50,000	50,000	0	meetings for the procurement of goods & services, infra, CS
5020201002	Seminar for FAD personnel - drivers	RO- FAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2ND QTR. 2023	2ND QTR. 2023	GoP	50,000	50,000	0	to provide all Driver's basic knowledge on vehicle diagnosis repair and parts replacement
5020201002	Updating of Knowledge of Disbursing Officers, Accounting Clerks and Prov/City Designated Supply Officers	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2ND QTR. 2023	2ND QTR. 2023	GoP	36,000	36,000	0	to update latest issues and concerns for Dos, Acctg Clerks and Prov/city Designated Supply Officers
5020201002	SPMS - ROPMT Meetings	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	20,000	20,000	0	for the calibration of spms ratings of personnel for 2 semesters.
5020201002	COA Entrance and Exit Conference	RO- FAD	YES	Competitive Bidding	OCT-DEC 2022	OCT-DEC 2022	JAN 2023	1ST QTR 2023	GoP	50,000	50,000	0	provide a venue for COA to communicate audit results to Mgt comments on findings & recommendation
5020201002	Attendance to Trainings conducted by CSC & Other Agencies	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1ST, 2ND, 3RD, 4TH QTR 2023	1ST, 2ND, 3RD, 4TH QTR 2023	GoP	30,000	30,000	0	for registration/training fees during attendance to various CSC and other agencies trainings
5020201002	Conduct of DILG XI Senior Citizen related activities/tribute to retirees	DILG RXI - FA	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2ND QTR 2023	2ND QTR 2023	GoP	30,000	30,000	0	Orientation to DILG XI Senior Citizen's on possible livelihood/Enterpresuerial activities
5020201002	MST Activities	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	36,000	36,000	0	for the Regional office monthly activities
5020201002	Formulation of FY 2023 DILG XI GPB	RO-MSSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2ND QTR 2023	2ND QTR 2023	GoP	5,000	5,000	0	Formulation of GAD Plan & Budget
5020201002	Review of the Provincial/HUC GPB and Accomplishments	RO-MSSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2ND QTR 2023	2ND QTR 2023	GoP	5,000	5,000	0	Formulation of GAD Plan & Budget
5020201002	Conduct of GAD Online Monitoring System Roll-out	RO-MSSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1ST QTR 2023	1ST QTR 2023	GoP	40,000	40,000	0	updates on the preparation and on-line submission of FY 2020 GAD Plans & Budget
5020201002	Continuing Program/Activities for DILG XI Personnel	RO - MSSU	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	1ST QTR 2023	GoP	100,000	100,000	0	build self confidence, enhance self esteem & improve overall personality
5020201002	Enterprise Development Plan and Potential Business Ventures for DILG XI Retirables and PWD for 2023	RO-MSSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1ST QTR 2023	1ST QTR 2023	GoP	50,000	50,000	0	Enterprise Development Plan and Potential Business Ventures for DILG XI Retirables and PWD for 2023
5020201002	Conduct of Continuing Legal Education Seminar	RO-RLSU	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	1ST QTR 2023	GoP	200,000	200,000	0	Updating DILG XI personnel on the latest legal opinions and SC rulings and issuances of other Government agencies
5020201002	Apprenticeship of LGOOs	RO-LGCDD	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	1ST QTR 2023	GoP	130,000	130,000	0	Apprenticeship of LGOOs
5020201002	Division Quarterly Meeting	RO-LGCDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	QUARTERLY (FY 2023)	QUARTERLY (FY 2023)	GoP	60,000	60,000	0	Discuss quarterly accomplishments of programs/projects, issues and concerns w/in the Divisions/personnel

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5020201002	Tobacco Control Network Activities	RO-LGCDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	10,000	10,000	0	Discuss quarterly accomplishments of the Tobacco Control Network among member agencies
5020201002	Capacity Development Trainings for DILG Personnel	RO-LGCDD	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	JAN-DEC 2023	GoP	100,000	100,000	0	Region-wide
5020201002	Conduct of Disaster Preparedness Meeting (Semestral)	RO-LGMED	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1ST SEM 2023	1ST SEM 2023	GoP	25,000	25,000	0	Conduct of Disaster Preparedness Meeting (Semestral)
5020201002	Conduct of RTF-ELCAC Meeting	RO-LGMED	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	JAN-DEC 2023	GoP	50,000	50,000	0	Conduct of RTF-ELCAC Meeting
5020201002	Operational Support for LTIA Regional Awarding	RO-LGMED	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	50,000	50,000	0	Evaluation, recognition and confirmation of awards to Outstanding Tagapamayapa at all levels
5020201002	Division Quarterly Meeting	RO-LGMED	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	QUARTERLY (FY 2023)	QUARTERLY (FY 2023)	GoP	60,000	60,000	0	Discuss quarterly accomplishments of programs/projects, issues and concerns w/in the Divisions/personnel
5020201002	Operational Support to Bantay Karapasyon Program	RO-LGMED	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	15,000	15,000	0	assessment of proposed LGU passers, Granting of awards to SGLG passers;
5020201002	Training on LGISB	RO-LGRRC	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	JAN. 2023	GoP	50,000	50,000	0	facilitate encoding of best practices in the LGISB/LGA Website
5020201002	Conduct of Monthly Prov/City Director's Conference (RMCC)	RO-PEDPU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN. 2023	JAN-DEC 2023	GoP	80,000	80,000	0	Monthly Regional Management Consultative Conference by the Top Mgt, PDs, CD, Cluster heads Division and Unit Chiefs
5020201002	Planning Link Conference	RO-PEDPU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN 2023 & JULY 2023	JAN 2023 & JULY 2023	GoP	20,000	20,000	0	Planning Conference for the preparation of the OPB
5020201002	Conduct of Management Committee Meeting (ManCom)	RO-PEDPU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	20,000	20,000	0	Monthly meeting with Top Management and Div Chiefs/ Unit/Section Heads of the Regional Office
5020201002	Conduct of ORD's Team Conference	RO - ORD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN-DEC 2023	1ST QTR 2023	GoP	80,000	80,000	0	Quarterly Team Conference for the Office of the Regional Director (ORD)
5020201002	Quarterly Meeting with KIA/WIA & 8888 Focal Persons	RO - OARD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	6,000	6,000	0	Monthly Updates on the status of KIA/WIA beneficiaries
5020201002	Conduct of Monthly Prov/City Conference	Prov/City Offices	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN-DEC 2023	JAN-DEC 2023	GoP	1,261,865	1,261,865	0	Monthly Team Conference of the Provincial/City sub-regional offices
5020201002	Conduct of ICT Literacy Training for DILG XI Personnel	RO-RICTU	YES	Competitive Bidding	OCT. 2022	OCT. 2022	JAN. 2023	JAN. 2023	GoP	50,000	50,000	0	ICT Literacy Training for DILG XI Personnel

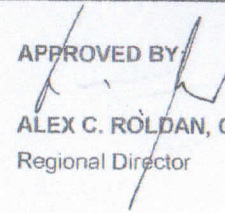
PREPARED BY:

  
**AILEEN MAE T. ROMERO**  
 BAC Secretariat

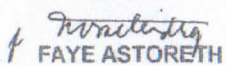
RECOMMENDED BY:

  
**MA. AURORA C. CORPUZ**  
 BAC Chairman

APPROVED BY:

  
**ALEX C. ROLDAN, CESOV**  
 Regional Director

REVIEWED BY:

  
**FAYE ASTORETH R. YU**  
 Budget Officer