



RISK AND OPPORTUNITY ASSESSMENT REGISTER

OFFICE: REGION XI
 DATE PREPARED: April 24, 2024

SOURCE			IDENTIFICATION		ANALYSIS I-Impact; L-Likelihood; and C- Effectiveness of Control <i>(Reference: Risk and Opportunity Criteria Matrix)</i>			EVALUATION <i>(Reference: Action Priority Matrix for Risk and Opportunity)</i>		TREATMENT		REASSESSMENT Risk: (I-Impact; L-Likelihood; and C- Effectiveness of Control) Opportunity <i>(Previously-rated as Low and Medium)</i> : (I-Impact; and L-Likelihood)			
IP NO./INTERESTED PARTIES	REQUIREMENTS, NEEDS AND EXPECTATIONS / RELEVANT OBJECTIVES (QO, OPCR)	INTERNAL AND EXTERNAL ISSUES <i>(Reference: Context Registry)</i>	RISKS (R) <i>[Event + [consequence/s] or OPPORTUNITY/IES (O)</i>	EXISTING CONTROL MEASURES <i>(n/a for Opportunity)</i>	(I)	(L)	(C) <i>n/a for Opportunity</i>	RATING Risk Rating=Combinations of I, L, and C; Opportunity Rating=I x L	ACTION PRIORITY (AP) <i>(High, Medium, Low)</i>	RESPONSIBLE PERSON/ OFFICE/ RECOMMENDED ACTION PLAN FOR HIGH AND MEDIUM RISK OR HIGH-RATED OPPORTUNITY	TIMELINE (START DATE AND COMPLETION DATE)	(I)	(L)	(C) <i>n/a for opportunity</i>	AP
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Top Management															
IP-DILG-001 General Public	RNE: Timely release of new policies/advisories regarding the revisions that were made to some Quality/System Procedures.	CR-DILG-I-P-001 Supportive and dedicated Top Management	O: Committed Top Management in the implementation of NQMS in the region resulting to exceeding compliance of monthly accomplishments.	N/A	2	2	N/A	4	Low	N/A	N/A				
IP-DILG-009 DILG Employees	Strict compliance/observance to DILG issued policies on ISO enrolled stand-alone/multi-stage processes (review of supporting documents and processing time)														
IP-DILG-011 Operating Units	Relevant QO: 80% of QMS quality objectives are achieved.	CR-R11-I-K-008 Unfamiliarity with new issuances/requirements/procure/process/program	R: Used obsolete performance monitoring forms resulting to non-compliance of reports.	Conducted Focus Group Discussion on latest Revisions under SP-DILG-08	2	3	1	2,3,1	Low	N/A	N/A				
IP-DILG-001 General Public	RNE: Timely provision/submission of accurate, reliable, substantial and up-to-date data/information, required reports and/or accompanying documents, and other regulatory requirements	CR-R11-E-L-001 Non-accomplishment of Feedback Form (CSS Form) by the clients	R: Non-accomplishment of CSS form (online and onsite) by the clients due to unfamiliarity of the procedure and details resulting to lower number of CSS responses received.	Strict implementation of CSS and giving assistance to clients in completing the CSS Form.	3	1	1	3,1,1	Low	N/A	N/A				
IP-DILG-007 Oversight Agencies/Regulatory Bodies (ARTA)	Effective and efficient delivery of services														
IP-DILG-009 DILG Employees	Relevant QO: 80% overall Client Satisfaction Score.														
IP-DILG-011 Operating Units		CR-R11-E-T-009 Inapplicability of survey question (SQD5) in the e-CSM	R: Clients responding to SQD5 (Cost) resulting to reduced quantity of the total desired response which is "Strongly Agree and Agree".	Strict observance of guidelines and policies in accomplishing CSS Forms (online or onsite)	3	3	1	3,3,1	Low	N/A	N/A				
		CR-DILG-I-P-002 Adherence to quality management system	O: Conducted an orientation on the implementation of Electronic Client Satisfaction Measurement (eCSM)	N/A	1	3	N/A	3	Low	N/A	N/A				
QP-DILG-NB00-RO-01 - Processing of Barangay Officials Death and Burial Assistance (BODBA) for Fund Allocation by the Department of Budget and Management (DBM)															

<p>IP-DILG-001 General Public (Claimant)</p> <p>IP-DILG-003 National Government Agencies (NGAs) (DBM)</p> <p>IP-DILG-008 DILG Top Management</p>	<p>RNE: Timely processing of BODBA claims</p> <p>Relevant QO: 85% of the request for BODBA are processed and submitted to the Department of Budget and Management (DBM) for fund allocation, within 6 working days upon receipt of the requests from the claimants.</p>	<p>CR-DILG-E-T-005 Slow/unstable internet connectivity</p> <p>CR-DILG-I-P-004 Overlapping activities/ tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Delay in the processing of the request/s resulting to unsatisfied clients or receipt of complaints</p>	<p>-Utilization of mobile data</p> <p>-Advance notification through Advisory</p> <p>-Designation of alternate focal persons</p>	3	3	1	3,3,1	Low	N/A	N/A				
<p>IP-DILG-001 General Public</p> <p>IP-DILG-003 National Government Agencies (NGAs)</p> <p>IP-DILG-007 Oversight Agencies/ Regulatory Bodies</p> <p>IP-DILG-011 Operating Units</p>	<p>RNE: Timely and appropriate response/action to requests and concerns</p> <p>Relevant QO: Zero Incidence of double payment.</p>	<p>CR-DILG-I-V-001 Competent, dedicated, diverse and service-oriented personnel</p>	<p>O: Streamlining of documentary requirements</p>	N/A	2	2	N/A	4	Low	N/A	N/A				
QP-DILG-BLGS-RO-02 - Issuance of Department Authority to LGUs for The Purchase of Motor Vehicles															
<p>IP-DILG-002 LGUs</p>	<p>RNE:Efficient processing of LGU requests for frontline services</p> <p>Relevant QO:80% of the received LGU requests for Department Authority to purchase vehicles are acted upon within the standard time upon receipt: CO: Eighteen (18) working days - For Provinces, HUCs, ICCs; ROs: Thirteen (13) working days - For Component Cities/ Municipalities, Barangays</p>	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R:Inacted requests resulting to delayed implementation of PPAs or delayed delivery of services.</p>	Designate alternate focal	3	3	1	3,3,1	Low	N/A	N/A				
		<p>CR-R11-I-K-003 Late/Incomplete/incorrect submission of documentary requirements</p>	<p>R:Delayed issuance of Authority resulting to unsatisfied customers.</p>	Issue compliance letter	1	3	1	1,3,1	Low	N/A	N/A				
QP-DILG-BLGS-RO-03 - Issuance of Certificate for Foreign Travel Authority of Local Government Officials and Employees															

<p>IP-DILG-002 LGUs</p> <p>IP-DILG-011 Operating Unit</p>	<p>RNE: Timely processing of requests for the issuance of Foreign Travel Authority</p> <p>Relevant QOs: 80% of the received requests for Foreign Travel Authority (FTA) acted upon within seven (7) days upon receipt. <i>CO: Seven (7) working days</i> <i>RO: Three (3) working days (if approving authority is RD) or one (1) working day (if approving authority is USLG/SILG)</i> <i>PO: Two (2) working days</i></p>	<p>CR-R11-I-K-003 Late/Incomplete/incorrect submission of documentary requirements</p>	<p>R: Delay in the processing of request resulting to unsatisfied clients</p>	<p>Strict observance of guidelines and policies relative to the Application of Foreign Travel Authority of Local Officials and Employees</p>	2	1	1	2,1,1	Low	N/A	N/A					
<p>QP-DILG-BLGS-RO-04 - Issuance of Full Disclosure Policy (FDP) Compliance Certificate</p>																
<p>IP-DILG-002 LGUs</p>	<p>RNE: Timely and well-defined issuances of Policies, Guidelines, or Advisories;</p> <p>RNE: Efficient processing of LGU requests for frontline services (e.g. Certification such as FDP Certification)</p>	<p>CR-DILG-E-K-001 Unfamiliarity with new issuances/requirements/procedure/process/program</p>	<p>R: Return of lacking requirements resulting to possible delayed issuance of FDP Certificate Compliance</p> <p>R: Unacted requests resulting to receipt of complaints</p>	<p>Re-orient field officers on the policy.</p>	2	2	1	2,2,1	Low	N/A	N/A					
<p>IP-DILG-011 Operating Units</p>	<p>RNE: Timely provision of needed certifications/documents</p> <p>Relevant QOs: 80% of the received requests for FDP Compliance Certificate acted eighteen (18) working days upon receipt of the request.</p>	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services;</p>		<p>Designate Alternate Focal Person who can perform the task</p>	2	2	1	2,2,1	Low	N/A	N/A					
<p>QP-DILG-BLGS-RO-05 - Issuance of Department Authorization to Utilize Additional Confidential Funds of LGUs</p>																
<p>IP-DILG-002 LGUs</p> <p>IP-DILG-011</p>	<p>RNE: Timely processing of requests for Additional CF</p> <p>Relevant QOs: 80% of the</p>	<p>CR-R11-I-K-003 Late/Incomplete/incorrect submission of documentary requirements</p>	<p>R: Delay in the processing of request resulting to unsatisfied clients</p>	<p>*Issued a Memorandum to Field Offices dated March 22, 2024 re: Submission of Complete</p>	3	2	1	3,2,2	Low	N/A	N/A					

Operating Unit	received requests for Department Authorization to Utilize Additional Confidential Funds of LGUs acted upon within eighteen (18) working days upon receipt. <i>CO: Eighteen (18) working days</i> <i>RO: Five (5) working days</i> <i>PO: Four (4) working days</i>			Documentary Requirements for the Issuance of Department Authorization to Utilize Additional Confidential Funds of LGUs *Coordinate with the concerned field officers and ensure awareness on the guidelines and procedures relative to the issuance of certification on the request for additional Confidential Fund *Requested BLGS on March 27, 2024 for the conduct of Orientation on the Documentary Requirements for the Issuance of Department Authorization to Utilize Additional Confidential Funds of LGUs										
OP-DILG-BLGS-RO-06 - Issuance of Certificate for Service Rendered by Local/Barangay Official for Application for CSC Eligibility														
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-007 (CSC) Oversight Agencies/ Regulatory Bodies	RNE: Timely and appropriate response/action to requests and concerns RNE: Timely provision of needed certifications/documents Relevant QO: 80% of the received requests for Certificate of Service Rendered acted and released three (3) working days upon receipt of the request.	CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Unavailability of Focal Person to consolidate the PSL, QME, and CSS in the Regional Office resulting to the delayed submission of consolidated reports to the Regional QMS Secretariat	Designation of Alternate Focal Person for this process.	2	3	1	2,3,1	Low	N/A	N/A			
		CR-R11-I-P-007 Establishment of Online data encoding system	O: Establishment of online data encoding system via Google sheet for the Provincial/HUC PSL, QME, and CSS resulting to the timely submission of Regional Consolidated Report to the Regional QMS Secretariat and and effective assignment of CCSRF Request Code in every transaction.	N/A	3	4	N/A	12	Medium					

<p>IP-DILG-007 Oversight Agencies/ Regulatory Bodies</p> <p>IP-DILG-009 DILG Employees</p> <p>IP-DILG-008 DILG Top Management</p>	<p>RNE: Timely submission of correct and accurate appointment of personnel for hiring</p> <p>Relevant QO: 100% of Report of Appointments Issued (RAI) with complete documents are submitted to CSC on or before the 30th day of the succeeding month from the issuance of appointment</p>	<p>CR-R11-I-K-003</p> <p>Late/incomplete/incorrect submission of documentary requirements</p>	<p>R: Late/non-submission of RAI within the prescribed period due to incomplete documentary requirements submitted by the appointee resulting to an unmet target and issuance of non-conformity</p>	<p>Consistent follow-up with appointee via email/phone/in-person on the submission of lacking documentary requirements</p>	3	2	1	3,2,1	Low	N/A	N/A				
QP-DILG-AS-RO-09 - Learning and Development															
<p>IP-DILG-006 Attached Agencies and Interior Sector</p> <p>IP-DILG-008 DILG Top Management</p>	<p>RNE: Timely submission of L&D Plan</p> <p>Relevant QO: Timely submission of the L&D Plan to the approving authority every 31st day of October of the current year.</p>	<p>CR-DILG-E-T-005</p> <p>Slow/unstable internet connectivity, glitches/downtime in online or web-based systems</p>	<p>R: Failure to generate complete results from LGA's competency dashboard due to system bugs/glitches, hence cannot prepare and submit L&D Plan</p>	<p>Conduct OPB-based trainings</p>	2	2	2	2,2,2	Low	N/A	N/A				
<p>IP-DILG-009 DILG Employees</p> <p>IP-DILG-011 Operating Units</p>	<p>RNE: Timely, adequate, and appropriate CapDev support and organizational knowledge sharing for professional and personal growth</p> <p>Relevant QO: 80% of the target L&D interventions are conducted within 45 calendar days from the target date.</p>	<p>CR-DILG-I-P-004</p> <p>Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Delayed conduct of scheduled L&D activity resulting to an unmet target</p>	<p>Regular consultation of availability of target participants</p>	3	2	1	3,2,1	Low	N/A	N/A				
<p>IP-DILG-009 DILG Employees</p>	<p>RNE: Timely evaluation of L&D recipients</p> <p>Relevant QO: 100% of target learners who attended are evaluated by their supervisors after 180 calendar days from the conduct of Learning intervention.</p>	<p>CR-DILG-I-P-004</p> <p>Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Late notice/distribution of L&D Effectiveness Feedback Form (EFF) by process owner/assigned action officer resulting to untimely evaluation of concerned raters</p>	<p>Calendar the monitoring period of all L&D interventions conducted and administer the EFF accordingly</p>	3	2	1	3,2,1	Low	N/A	N/A				
<p>IP-DILG-009 DILG Employees</p>	<p>RNE: Timely retrieval of the EFFs</p> <p>Relevant QO: 80% of duly accomplished Effectiveness Feedback Form are retrieved 40 calendar days from release.</p>	<p>CR-DILG-I-P-004</p> <p>Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Untimely retrieval of EFF by process owner/assigned action officer resulting to an unmet target</p>	<p>Consistent follow-up with the concerned rater on the submission of accomplished EFF</p>	3	1	2	3,1,2	Low	N/A	N/A				

OP-DILG-AS-RO-10 - Procurement, Inspections, Acceptance and Issuance of Goods and Services															
IP-DILG-011 Operating Units IP-DILG-012 Supplier/s, Service Provider/s or Bidder	RNE: Compliance to DILG issued policies on procurement; Compliance with RA 9184 Relevant QO: 85% of Procurement transaction through AMP are conducted within 50 Calendar Days (without posting requirements), and 60 Calendar Days (with posting requirements) (from the preparation of RFQ up to the issuance of the PO/Contract or NTP to the winning supplier, whichever is applicable).	CR-R11-I-K-003 Late/Incomplete/incorrect submission of documentary requirements	R: Delay in the processing of procurement requests resulting to delayed issuance of PO/contract to supplier/service provider	Adherence to existing internal policy on submission of documentary requirements (e.g purchase request, activity design, etc.)	2	2	1	2,2,1	Low	N/A	N/A				
IP-DILG-008 DILG Top Management IP-DILG-007 Oversight Agencies/Regulatory Bodies	RNE: Effective and efficient delivery of services; Adherence to policies/guidelines/prescribed rules and regulations and/or compliance with directives/orders/resolutions/decisions Relevant QO: 0 incidence of receipt of notice of suspension/ disallowance on procurement lapses.	CR-DILG-I-V-001 Competent, dedicated, diverse and service-oriented personnel	O: Competent and efficient procurement officers	N/A	3	1	N/A	6	Low	N/A	N/A				
IP-DILG-008 DILG Top Management IP-DILG-011 Operating Units IP-DILG-012 Supplier/s, Service Provider/s or Bidder	RNE: Compliance to DILG issued policies on procurement; Compliance with RA 9184 Relevant QO: 85% of Procurement Activities through Public Bidding are conducted within the period of 136 calendar days from the Posting of Invitation to Bid to the Issuance of Notice to Proceed (NTP).	CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Lack of quorum of BAC Members resulting to the delay in the issuance of notices to winning bidder	Strict adherence to the set Timeline of Activities for procurement transactions conducted through public bidding	2	2	1	2,2,1	Low	N/A	N/A				
IP-DILG-008 DILG Top Management IP-DILG-007 Oversight Agencies/Regulatory Bodies	RNE: Effective and efficient delivery of services; Adherence to policies/guidelines/prescribed rules and regulations and/or compliance with directives/orders/resolutions/decisions Relevant QO: 0 incidence of receipt of notice of suspension/ disallowance on procurement lapses.	CR-DILG-I-V-001 Competent, dedicated, diverse and service-oriented personnel	O: Competent and efficient procurement officers and staff	N/A	3	1	N/A	3	Low	N/A	N/A				
IP-DILG-012 Supplier/s, Service Provider/s or Bidder	RNE: Compliance with the agreed contract terms in the provision of reliable goods and services Relevant QO: 100% of SME received are inspected and accepted within 1 working day upon receipt.	CR-DILG-I-V-002 Strong sense of urgency/priority of the concerned DILG Personnel	O: Competent and efficient procurement officers and staff	N/A	3	1	N/A	3	Low	N/A	N/A				

IP-DILG-011 Operating Units	RNE: Effective, efficient and timely implementation of PPAs Relevant QO: 100% of SME are issued within 2 working days upon receipt of signed Requisition and Issuance Slip (RIS).	CR-DILG-I-P-005 Unequal distribution of tasks and disproportionate ratio of workload and workforce	R: Unequal distribution of tasks resulting to delay in the issuance of SMEs within the standard time	Rendition of overtime services in order to meet the set timeline	2	2	1	2,2,1	Low	N/A	N/A				
OP-DILG-AS-RO-11 - Evaluation of Supplier/Service Provider's Performance															
IP-DILG-012 Supplier/s, Service Provider/s or Bidder	RNE: Compliance with the agreed contract terms in the provision of reliable goods and services Relevant QO: 85% of suppliers/service providers are provided with Performance Evaluation Letters within five (5) working days after the completion of the Consolidated Report of Supplier's/Service Provider's Performance	CR-DILG-I-P-004 Unequal distribution of tasks and disproportionate ratio of workload and workforce	R: Delayed preparation of performance evaluation letter resulting to delayed information of the results of the evaluation of supplier/service provider.	Rendition of overtime services in order to meet the set timeline of the evaluation of supplier/ service provider process	2	2	1	2,2,1	Low	N/A	N/A				
OP-DILG-AS-RO-12 - Provision of Vehicular Support Service															
IP-09 DILG Employees	RNE: Timely and adequate provision of support services Relevant QO: 100% Timely action on request vehicular support service within (2) working days upon receipt of request. *Action may be preparation of Trip Ticket for approved request or disapproval of request.	CR-R11-I-K-003 Late/incomplete/incorrect submission of documentary requirements	R: Unable to provide vehicular support to the requisitioner resulting to inability of the concerned personnel to attend the activity	Strict submission of vehicular requests, 3 days for outside Davao City and 1 day within Davao City	2	2	1	2,2,1	Low	N/A	N/A				
OP-DILG-AS-RO-13 - Maintenance of Vehicles															
IP-DILG-009 DILG Employees	RNE: Timely check-up / inspection of motor vehicle: Relevant QO: 100% of the Job Orders (JOs) are prepared within two (2) working days upon receipt of request for Check-Up/ Inspection of Motor Vehicle.	CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Delayed preparation of Job Orders (JOs) for the request for Check-up / Inspection of Motor Vehicle resulting to complaints and delays in activities/services and possible safety issues.	Use of calendar of activities	3	2	2	3,2,2	Medium	FAD-GSSU, Process Owner GSSU personnel to remind drivers to be aware of their office's calendar of activities for an efficient planning and execution of the requests as well as timely maintenance of vehicles.	Within 1st Semester of FY 2024 (Weekly)				
OP-DILG-AS-RO-14 - Management of Facilities															
IP-DILG-009 DILG Employees	RNE: Timely and adequate provision of support services Relevant QO: 100% Timely disposition (approval/disapproval) of requests within the standard time (2 working days for repair/ installation or within 1 working day for use of function room).	CR-R11-I-P-002 Non availability of the facility resulting to disapproval of requests	R: Request cannot be catered due to overlapping of activities that require the use of function rooms resulting to change of venue outside the Regional Office	Early submission by the end-user of request for use of function room at least three (3) days before the conduct of the activity	2	2	2	2,2,2	Low	N/A	N/A				

<p>IP-DILG-009 DILG Employees</p>	<p>RNE: 1. Adequate logistics and conducive, safe, healthy, and sound working environment (Money, Material, Manpower, Machine, Environment) 2. Timely and adequate provision of support services</p> <p>Relevant QO: Complete acceptance by the concerned office of the installation/repair works completed works.</p>	<p>CR-DILG-I-P-001 Supportive and Dedicated Top Management</p>	<p>O: Conducive working environment resulting to high performance and productive employees</p>	<p>N/A</p>	<p>1</p>	<p>4</p>	<p>N/A</p>	<p>4</p>	<p>Low</p>	<p>N/A</p>	<p>N/A</p>				
<p>QP-DILG-AS-RO-15 - Records Management</p>															
<p>IP-DILG-001 General Public</p> <p>IP-DILG-002 LGUs</p> <p>IP-DILG-003 National Government Agencies (NGAs)</p> <p>IP-DILG-004 Non-Governmental Organization and Civil Society Organizations</p> <p>IP-DILG-009 DILG Employees</p>	<p>RNE: Timely action on documents received.</p> <p>Relevant QO: 80% Timely action on Documents received within 1 working day upon receipt.</p>	<p>CR-DILG-E-T-005 Slow/unstable internet connectivity, glitches/downtime in online or web-based systems</p>	<p>R: Delay in the processing of received documents resulting to unmet the objective</p>	<p>Use mobile data to open the Document Management System.</p>	<p>2</p>	<p>4</p>	<p>1</p>	<p>2,4,1</p>	<p>Low</p>	<p>N/A</p>	<p>N/A</p>				
		<p>CR-DILG-E-P-002 Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change, Power interruption)</p>	<p>R: Delay in the processing of received documents resulting to unmet the objective.</p>	<p>Identification of nearby area that has Electric Power is available to continue to act the documents received.</p>	<p>2</p>	<p>4</p>	<p>1</p>	<p>2,4,1</p>	<p>Low</p>	<p>N/A</p>	<p>N/A</p>				
		<p>CR-R11-I-K-004 Limited number of employees/officers with specialization</p>	<p>R: Delay in the processing of received documents due to lack of Employees who is knowledgeable of routing Document using DMS resulting to pending of documents routed.</p>	<p>Assignment of additional regular Personnel or Support staff to handle the DMS.</p>	<p>2</p>	<p>4</p>	<p>2</p>	<p>2,4,2</p>	<p>Medium</p>	<p>Train Alternate Process Owner or Support staff in order to continue the transaction if the Process owner is not available</p>	<p>Within 1st Semester of FY 2024</p>				

<p>IP-DILG-001 General Public</p> <p>IP-DILG-002 LGUs</p> <p>IP-DILG-003 National Government Agencies (NGAs)</p> <p>IP-DILG-004 Non-Governmental Organization and Civil Society Organizations</p> <p>IP-DILG-009 DILG Employees</p>	<p>RNE: Timely action on requests for documents/records.</p> <p>Relevant QO: 80% timely action on requests for documents/ records, same day upon receipt.</p>	<p>CR-R11-I-P-W-010 Missing, lost or damaged documents/ records</p>	<p>R: Delay in the processing of requested documents/records resulting to unmet objectives.</p>	<p>Storing documents/ records in designated cabinets or folders per category; Accomplishment of Request Forms</p>	3	1	3	3,1,3	Low	N/A	N/A				
<p>IP-DILG-003 National Government Agencies (NGAs)- NAP</p> <p>IP-DILG-011 Operating Units</p>	<p>RNE: Timely request to NAP authority for records disposal.</p> <p>Relevant QO: Timely request for NAP authority to dispose record 5 working days upon receipt of SILG/Authorized representative's approved on authority to dispose.</p>	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Unavailability of key personnel/ authorized representatives to process the request;</p> <p>Lacking documentary requirements resulting to delay in the preparations and processes necessary prior to sending the request for disposal;</p> <p>Unapproved or rejected request</p>	<p>Frequent verifying of documentary requirements prior to sending requests to NAP; Active following up/ coordination with NAP</p>	2	2	1	2,2,1	Low	N/A	N/A				
<p>IP-DILG-003 National Government Agencies (NGAs)- NAP</p> <p>IP-DILG-011 Operating Units</p>	<p>RNE: Timely preparation of Certification of Disposal.</p> <p>Relevant QO: Timely preparation of Certificate of Disposal within 5 working days upon actual conduct of disposal.</p>	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Unavailability of key personnel/ representative resulting to delay in the processing/ issuance of Certificate of Disposal</p>	<p>Preparing drafts/ templates of necessary documentary requirements</p>	2	2	2	2,2,1	Low	N/A	N/A				
QP-DILG-FMS-RO-16 - Processing and Payment of Claims															
<p>IP-DILG-001 General Public</p> <p>IP-DILG-002 LGUs</p> <p>IP-DILG-003 National Government Agencies (NGAs)</p> <p>IP-DILG-007 Oversight Agencies/Regulatory Bodies</p> <p>IP-DILG-009 Employees</p> <p>IP-DILG-010</p>	<p>RNE:</p> <ol style="list-style-type: none"> 1. Timely processing and payment of claims 2. Facilitation of transfer of funds for the implementation of various projects, programs and activities 3. Timely provision/submission of accurate, reliable, substantial and up-to-date data/information, required reports and/or accompanying documents, and other regulatory requirements 4. Adherence to policies/guidelines/prescribed rules and regulations and/or compliance with directives/orders/resolutions/decisions 5. Accurate computation of the required monthly premium 	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of service</p>	<p>R: Delayed Processing and payment of claims resulting to penalty for later payment, unmet timeliness objective, dissatisfied client</p>	<ol style="list-style-type: none"> 1. Designation of alternate personnel; and 2. Proper scheduling of activities and leave of absences of personnel 	2	4	1	2,4,1	Low	Budget, Accounting and Cash Unit	N/A				

<p>IP-00000000 DILG Employees' Union</p> <p>IP-DILG-011 Operating Units</p> <p>IP-DILG-012 Supplier/s, Service Provider/s or Bidder</p> <p>IP-DILG-014 Government and Private Financial Institutions</p> <p>IP-DILG-18 Private Sector</p>	<p>IP-00000000</p> <p>6. Timely remittance of contributions/government obligations</p> <p>Relevant QO: 80% of Claims are processed and released to LBP (LDDAP-ADA/ACIC) or notified claimants, 7 working days upon receipt.</p>	<p>CR-DILG-E-T-005</p> <p>Slow/unstable internet connectivity, glitches/downtime in online or web-based systems</p>	<p>R: Delayed Encoding of data in Financial Reporting System and monitoring logsheet which results to non-adherence to the QMS procedure for processing and payment of claims</p>	<p>Process the claims manually and encode data in the FRS as soon as the internet connection resumes (within prescribed processing time)</p>	3	3	1	3,3,1	Low	Budget, Accounting and Cash Unit	N/A				
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		CR-R11-I-P-005 Inconsistent/incomplete data performance reflected in prescribed forms	R: Pending of payment of claims due incomplete data reflected in the prescribed forms (DV, OBRs) which results to non-adherence to the QMS procedure for processing and payment of claims	1. Released an advisory dated February 7, 2024 mandating the end-users and the Regional Budget/Accounting/Cash and their field office counterparts to fill-in the required data filed of relevant documents for processing and payments of claims (e.g./ mode of payment, TIN/Employee number and ORS/BURS numbers, etc.) 2. Return the relevant documents with incomplete/blank fields to End User/Responsible person for compliance	2	3	1	2,3,1	Low	Budget, Accounting and Cash Unit	1. January to June 2024 2. N/A				
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-003 National Government Agencies (NGAs) IP-DILG-007 Oversight Agencies/Regulatory Bodies IP-DILG-009 Employees IP-DILG-010 DILG Employees' Union IP-DILG-011 Operating Units IP-DILG-012 Supplier/s, Service Provider/s or Bidder IP-DILG-014 Government and Private Financial Institutions IP-DILG-18 Private Sector	RNE: 1. Timely processing and payment of claims 2. Facilitation of transfer of funds for the implementation of various projects, programs and activities 3. Timely provision/submission of accurate, reliable, substantial and up-to-date data/information, required reports and/or accompanying documents, and other regulatory requirements 4. Adherence to policies/guidelines/prescribed rules and regulations and/or compliance with directives/orders/resolutions/decisions 5. Accurate computation of the required monthly premiums 6. Timely remittance of contributions/government obligations Relevant QO: 100% of the released Checks/LDDAP-ADA have not more than three (<3) incidence of inaccuracies.	CR-R11-I-K-008 Unfamiliarity with new issuances/requirements/procedure/process/program	R: Pending of payment of claims, penalty for late payment and dissatisfied client due insufficient knowledge of the newly hired/designated employees on the changes in systems and applications of banking institution	Updating of knowledge of the newly hired/designated employees on the new issuances/requirements/procedure/process/program	4	2	1	4,2,1	Low	Cash Unit	N/A				
		CR-DILG-E-T-002 Emerging interoperability of information systems and databases outside DILG	R: Inaccuracy in the released checks / LDDAP-ADA resulting to delayed or erroneous payment of claims, penalty for late payment and dissatisfied client	1. Conduct of coaching and mentoring of personnel pertaining to WINDES/FINDES/e-MDS/We Access System (LBP System) 2. Counter-checking of Check/LDDAP-ADA details (e.g payee's account name, date, check number and amount) before submitting to the bank.	4	2	1	4,2,1	Low	Cash Unit	N/A				

<p>IP-DILG-001 General Public</p> <p>IP-DILG-002 LGUs</p> <p>IP-DILG-003 National Government Agencies (NGAs)</p> <p>IP-DILG-007 Oversight Agencies/Regulatory Bodies</p> <p>IP-DILG-009 Employees</p> <p>IP-DILG-010 DILG Employees' Union</p> <p>IP-DILG-011 Operating Units</p> <p>IP-DILG-012 Supplier/s, Service Provider/s or Bidder</p> <p>IP-DILG-014 Government and Private Financial Institutions</p> <p>IP-DILG-18 Private Sector</p>	<p>RNE: 1. Timely processing and payment of claims</p> <p>Relevant QO: 90% of accomplished Client Satisfaction Survey have a rating of "Agree" or "Strongly Agree" in all Service Quality Dimensions (SQDs).</p>	<p>CR-R11-E-L-001 Non-accomplishment of Feedback Form (CSS Form) by the clients</p>	<p>R: Non-accomplishment of CSS form (online and onsite) by the clients due to unfamiliarity of the procedure and details resulting to lower number of CSS responses received.</p>	<p>Strict implementation of CSS and giving assistance to clients in completing the CSS Form.</p>	3	1	1	3,1,1	Low	N/A	N/A				
		<p>CR-R11-E-T-009 Inapplicability of survey question (SQD5) in the e-CSM</p>	<p>R: Clients responding to SQD5 (Cost) resulting to reduced quantity of the total desired response which is "Strongly Agree and Agree".</p>	<p>Strict observance of guidelines and policies in accomplishing CSS Forms (online or onsite)</p>	3	3	1	3,3,1	Low	N/A	N/A				
OP-DILG-ISTMS-RO-17 - Provision of Preventive Maintenance and Technical Assistance on Information and Communications Technology (ICT) Resources															
<p>IP-DILG-002 LGUs</p> <p>IP-DILG-003 NGAs</p> <p>IP-DILG-008 Top Management</p> <p>IP-DILG-009 DILG employees</p> <p>IP-DILG-011 Operating Units</p>	<p>RNE: Timeliness to provide technical assistance</p> <p>Relevant QO: 90% of the Technical Assistance are provided within three (3) working days upon receipt of request or within the agreed timeline</p>	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Provision of technical assistance takes longer than usual resulting into DILG Employees/ Operating Units to have inconsistent work output</p>	<p>Maintaining skeletal system in RICTU as much as possible - to ensure availability of RICTU personnel</p> <p>Conducting ICT-literacy activities to capacitate personnel on each operating unit.</p>	3	2	1	3,2,1	Low						
		<p>CR-DILG-E-T-005 Slow/unstable internet connectivity, glitches/downtime in online or web-based systems</p>	<p>R: Provision of software/web-based technical assistance for DILG employees, LGUs, and NGAs takes longer than usual</p>	<p>Ensuring availability of connectivity of multiple Internet Service Providers (ISP)</p>	3	2	1	3,2,1	Low						
<p>IP-DILG-008 Top Management</p> <p>IP-DILG-009 DILG employees</p> <p>IP-DILG-011 Operating Units</p>	<p>RNE: Quality of Service</p> <p>Relevant QO: 90% of the offices are conducted with preventive maintenance on/or before the set deadline per approved Computer Preventive Maintenance Schedule.</p>	<p>CR-DILG-I-P-004 Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services</p>	<p>R: Unable to meet the set deadline of preventive maintenance scheule</p>	<p>Reschedule the preventive maintenance of unavailbale employees/computer</p>	3	2	1	3,2,1	Low						

OP-DILG-LLIS-RO-18 - Rendition of Legal Opinion															
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-003 National Government Agencies (NGAs) IP-DILG-004 Non-Governmental Organization and Civil Society Organizations IP-DILG-006 Attached Agencies and Interior Sector IP-DILG-008 DILG Top Management IP-DILG-009 DILG Employees IP-DILG-010 DILG Employees' Union IP-DILG-011 Operating Units	RNE: Timely reply to legal queries Relevant QO: 70% of the letter-query or request for legal opinion received by the Regional Office are prepared with draft of action and submitted to the Regional Director (RD) or his duly authorized signatory within the standard time per category: A. Twenty (20) working days from receipt by the Regional Legal Unit of the request, if issue/s proffered is/are already subject of an existing legal opinion; B. Five (5) working days from receipt by the Regional Legal Unit of the request, if letter-query or request lacks attachments or with incomplete details; C. Twenty (20) working days from receipt of the request by the Regional Legal Unit, if issues proffered involve novel issue/s; D. Five (5) working days from receipt of the request by the Regional Legal Unit, if letter-query or request involves issues subject of DILD CO Memo Order No. 2010-02	CR-DILG-I-P-004 Overlapping activities/tasks/ multiple tasks assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Delayed action resulting in failure to provide timely response	Designation of alternate/ Focal Person/Process Owner	2	2	2	2,2,2	Low	N/A	N/A				
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-003 National Government Agencies (NGAs) IP-DILG-004 Non-Governmental Organization and Civil Society Organizations IP-DILG-006 Attached Agencies and Interior Sector IP-DILG-008 DILG Top Management IP-DILG-009 DILG Employees IP-DILG-010 DILG Employees' Union IP-DILG-011 Operating Units	RNE: Timely release of response/action Relevant QO: 70% of the signed action on legal query/letter-reply are released by the Regional Legal Unit to the Regional Records Section within one (1) working day upon receipt thereof.	CR-DILG-E-P-002 Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change, Power interruption)	R: Delayed release of legal opinion resulting in failure to provide timely response	Use of online platform for releasing (such as DILG intranet, email, messenger, and other online medium)	2	1	1	2,1,1	Low	N/A	N/A				

QP-DILG-LLS-RO-19 - Document Review and Provision of Comments/ Recommendations															
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-003 National Government Agencies (NGAs) IP-DILG-004 Non-Governmental Organization and Civil Society Organizations IP-DILG-006 Attached Agencies and Interior Sector IP-DILG-008 DILG Top Management IP-DILG-009 DILG Employees IP-DILG-010 DILG Employees' Union IP-DILG-011 Operating Units	RNE: Timely and appropriate response/action to requests and concerns Relevant QO: 70% of the request for comment/legal review received by the Regional Office are prepared with draft of action and submitted to the Regional Director (RD) or his duly authorized signatory/requesting office within the standard time per category: A. Legal study/policy review as prescribed by the client or if no period was prescribed, 10WD from date of receipt of the request B. MOA/MOU, 5WD from date of receipt of the request C. Contract, 3WD from date of receipt of the request	CR-DILG-I-P-004 Overlapping activities/tasks/multiple tasks assigned resulting to delayed implementation of PPAs or delayed delivery of services(-)	R: Delayed action resulting in failure to provide timely review/action	Designation of alternate/ Focal Person/Process Owner	2	1	1	2,1,1	Low	N/A	N/A				
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-003 National Government Agencies (NGAs) IP-DILG-004 Non-Governmental Organization and Civil Society Organizations IP-DILG-006 Attached Agencies and Interior Sector IP-DILG-008 DILG Top Management IP-DILG-009 DILG Employees IP-DILG-010 DILG Employees' Union IP-DILG-011 Operating Units	RNE: Timely release of response/action Relevant QO: 70% of the signed action to request for comment/review are released by the Regional Legal Unit to the Regional Records Section/requesting office within one (1) working day upon receipt thereof.	CR-DILG-E-P-002 Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change, Power interruption)	R: Delayed release of comment resulting in failure to provide timely response	Use of online platform for releasing (such as DILG intranet, email, messenger, and other online medium)	2	1	1	2,1,1	Low	N/A	N/A				
QP-DILG-LLS-RO-20 - Implementation of Ombudsman, Sandiganbayan, COMELEC Decision/Orders/Resolution															
IP-DILG-007 Oversight Agencies/Regulatory Bodies	RNE: Timely implementation of Orders/Decisions of oversight agencies/regulatory bodies Relevant QO: 70% of the decisions/resolutions/orders are prepared with draft request for authority/clearance and submitted to the Regional Director (RD) or his duly authorized signatory within 4WD from receipt of the Regional Legal Unit of the Decision/Resolution/ Order.	CR-DILG-I-P-004 Overlapping activities/tasks/multiple tasks assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Delayed action resulting in failure to timely implement Orders/Decisions of agencies/courts	Designation of alternate/ Focal Person/Process Owner	2	2	1	2,2,1	Low	N/A	N/A				

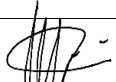
IP-DILG-007 Oversight Agencies/Regulatory Bodies	RNE: Timely release of response/action Relevant QO: 70% of the signed request for authority/clearance are released to the Regional Records Section within one (1) working day from the date the Regional Legal Unit received the signed request for authority/ clearance.	CR-DILG-E-P-002 Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change, Power interruption)	R: Delayed release of action resulting to failure to timely implement decisions	Use of online platform for releasing (such as DILG intranet, email, messenger, and other online medium)	2 2 1 2,2,1	2 2 1 2,2,1	2 2 1 2,2,1	Low	N/A	N/A			
IP-DILG-007 Oversight Agencies/Regulatory Bodies	RNE: Timely implementation of Orders/Decisions of oversight agencies/regulatory bodies Relevant QO: 70% of decision/order/resolution are prepared with Compliance Report addressed to client within the standard time within 5WDs from date of implementation or service of Decision/Order/Resolution	CR-DILG-I-P-004 Overlapping activities/tasks/ multiple tasks assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Delayed preparation of Compliance Report resulting to failure to timely submit to client the required document	Designation of alternate/ Focal Person/Process Owner	2 2 1 2,2,1	2 2 1 2,2,1	2 2 1 2,2,1	Low	N/A	N/A			
IP-DILG-007 Oversight Agencies/Regulatory Bodies	RNE: Timely release of response/action Relevant QO: 70% of the signed Compliance Report are released to client and CO within 5WDs from the date the Compliance Report was signed	CR-DILG-E-P-002 Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change, Power interruption)	R: Delayed release of Compliance Report resulting to failure of timely submission to client	Use of online platform for releasing (such as DILG intranet, email, messenger, and other online medium)	2 2 1 2,2,1	2 2 1 2,2,1	2 2 1 2,2,1	Low	N/A	N/A			
QP-DILG-LLLS-RO-21 - Preparation of Position Paper/Comments on Congressional Measures													
IP-R11-002 Congress	RNE: Timely action on the request for position paper Relevant QO: 70% of the request for comment/legal review received by the Regional Office are prepared with draft of action and submitted to the Regional Director (RD) or his duly authorized signatory/requesting office within the standard time per category: A. Legal study/policy review as prescribed by the client or if no period was prescribed, 10WD from date of receipt of the request B. MOA/MOU, 5WD from date of receipt of the request C. contract, 3WD from date of receipt of the request	CR-DILG-E-K-001 Unfamiliarity with new issuances/requirements/procedure/process/program	R: Focal person is loaded with voluminous activities causing delay in the processing of request	Complete access to DILG approved legal opinions and Supreme Court decisions for legal research	2 2 2 2,2,2	2 2 2 2,2,2	2 2 2 2,2,2	Low	N/A	N/A			
	RNE: Timely release of the position Paper/Comments Relevant QO: 70% of the signed action to request for comment/review are released by the Regional Legal Unit to the Regional Records Section/requesting office within one (1) working day upon receipt thereof	CR-DILG-E-P-002 Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change, Power interruption)	R: Delayed action resulting in failure to provide timely information	Use of online platform for releasing (such as DILG intranet, email, messenger, and other online medium)	2 1 2 2,1,2	2 1 2 2,1,2	2 1 2 2,1,2	Low	N/A	N/A			

OP-DILG-PACS-RO-22 - Provision of Public Assistance and Complaints Handling													
IP-DILG-001 General Public IP-DILG-002 LGUs IP-DILG-009 DILG Employees	RNE: Timely issuance of endorsements/ responses to requests Relevant QO: Timely issuance of endorsements/responses to requests and complaints within five (5) working days upon receipt of requests and complaints.	CR-DILG-I-P-00 (-) Overlapping activities/tasks/multiple task assigned resulting in the delayed implementation of PPAs or delayed delivery of services	R: Focal person is loaded with voluminous activities causing delay in the processing of request	Designation of an alternate focal person	2	4	1	2,4,1	Low	N/A	N/A		
	RNE: Accurate quality of service Relevant QO: 90% of indorsement or referral issued accurately to concerned office.	CR-DILG-I-K-001 (-) Unfamiliarity with new issuances/ requirements/ procedure/process/program	R: The Focal Person is not familiar with the process resulting in the delayed disposal/indorsement	Conduct of orientation and/ or utilization of turn-over form to ensure that all relevant tasks are properly communicated during the personnel changes	1	2	2	1,2,2	Low	N/A	N/A		
OP-DILG-CO-RO-23 - Provision of Technical Assistance													
IP-DILG-002 LGUs IP-DILG-009 DILG Employees IP-DILG-011 Operating Units	RNE: Timely Action of Technical Assistance Services Relevant QO: For categories A & B: % of TAs conducted are within the planned date per TA Plan or per approved Activity Design.	CR-DILG-E-P-002 (-) Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change)	R: Delayed action to received request/s resulting to unsatisfied clients	Presence of alternate mode of communication (DMS, email, messenger, etc.)	2	2	2	2,2,2	Low				
		CR-DILG-I-V-001 (+) Competent, dedicated, diverse and service-oriented personnel	O: Effective delivery of technical assistance to LGUs leading to customer satisfaction	N/A	3	3	N/A	9	Medium				
		CR-DILG-E-T-001 (+) Research and developmental opportunities for local governance and innovations	O: Increase effectiveness and efficiency of program implementation and knowledge management resulting to effective provision of TA	N/A	3	3	N/A	9	Medium				


IP-DILG-002 LGUs IP-DILG-005 Local Government Leagues or Leagues Federation of Local Elective Officials IP-DILG-009 DILG Employees IP-DILG-011 Operating Units	RNE: Timely Action on Technical Assistance Services Relevant QO: For category C: % of the request for Technical Assistance are responded 3 working days upon receipt.	CR-DILG-I-P-004 (-)Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Late reply/response to the request of TA resulting to unsatisfied clients.	Designation of principal and alternate focal persons/process owners who will act on the requests	3	3	2	3,3,2	Low					
		CR-DILG-E-P-002 (-) Disruptions to usual operations (e.g. public or health emergencies, pandemic, natural and man-made disasters, climate change)	R: Delayed action to received request/s resulting to unsatisfied clients	Presence of alternate mode of communication (DMS, email, messenger, etc.)	2	2	2	2,2,2	Low					
		CR-DILG-I-P-002 (+) Adherence to quality management system	O: Timely and accurate submission of QMS documents that may result to compliance to legal requirements	N/A	3	3	N/A	9	Medium					
IP-DILG-002 LGUs IP-DILG-009 DILG Employees IP-DILG-011 Operating Units	RNE: Quality of Technical Assistance Services Relevant QO: For categories A: Conducted Trainings/Seminars/ Demand-driven TAs (PPA-Based) have 90% Post Training Evaluation Result of satisfactory (3) and above (4, 5).	CR-DILG-I-P-004 (-)Overlapping activities/tasks/multiple task assigned resulting to delayed implementation of PPAs or delayed delivery of services	R: Late reply/response to the request of TA resulting to unsatisfied clients.	Designation of principal and alternate focal persons/process owners who will act on the requests	3	3	2	3,3,2	Low					
		CR-DILG-I-V-001 (+)Competent, dedicated, diverse and service-oriented personnel	O: Effective delivery of technical assistance to LGUs leading to customer satisfaction	N/A	3	3	N/A	9	Medium					
		CR-DILG-E-T-001 (+)Research and developmental opportunities for local governance and innovations	O: Increase effectiveness and efficiency of program implementation and knowledge management resulting to effective provision of TA	N/A	3	3	N/A	9	Medium					

ACTION PRIORITY	ACTION EXPECTATION FOR RISKS	ACTION EXPECTATION FOR OPPORTUNITY
High	The team shall identify an appropriate action to improve controls to eliminate or reduce the risk. Urgent action should be taken where the risk involves activities in progress. (within 6 mos.-1 year)	The team shall diligently identify and execute targeted actions aimed at optimizing systems and processes, with the primary objective of increasing client satisfaction through reductions in processing time and nonconformity incidence.
Medium	The team shall identify appropriate actions to improve controls. Risk reduction measures shall be implemented within a defined time period (1 to 2 years)	Immediate actions are not required. Continue the monitoring and re-assessment of these opportunities for any changes in their significance or feasibility over time.
Low	Continue implementing existing control measures. No additional control measures needed.	

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