



# Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT DAVAO REGIONAL OFFICE

58 McArthur Highway, Matina Crossing, Davao City <a href="http://www.region11.dilg.gov.ph">http://www.region11.dilg.gov.ph</a>

#### REQUEST FOR QUOTATION

The Department of the Interior and Local Government, Region XI, through its Bids and Awards Committee (BAC), invites suppliers to bid for the hereunder project:

Name of Project/ Activity	Conduct of Buhay Ingatan, Droga'y Ayawan (BIDA) Dayalogo Part II Usapang BIDA
Office/Location	DILG XI Regional Office, Matina, Davao City
Brief Description of the Project	Employing a whole-of-nation approach to foster convergence of different societal sectors, the program serves as an opportunity for BIDA partners and concerned stakeholders to discuss prevalent drug-related issues within the province. The aim is to find a common ground and resolve these issues through the meaningful commitments.
Approved Budget for the Contract	Sixty Thousand Pesos (PhP 60,000.00)
Contract Duration	June 28, 2024
Delivery Period	Within one (1) calendar day
Deadline of Submission of Price Quotation	June 24, 2024, not later than 9:30AM
Opening of Bids	June 24, 2024, 10:00AM at the DILG XI Conference Room, Matina, Davao City

Price Quotation Form will be available to prospective suppliers at the BAC Secretariat of DILG XI Regional Office, 58 McArthur Highway Matina, Davao.

DILG Region XI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Likewise, DILG Region XI assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

For further information, please refer to:

CHARITO L. CINCO, BAC TWG Chair, and/or RONA MARIE O. MABINI, BAC Secretariat Chair DILG XI Regional Office 58 McArthur Highway, Matina, Davao City Tel. Nos. (082) 297-2701/297-2606 Fax No. (082) 297-2600

Date: June 20, 2024

MA. AURORA C. CORPUZ BAC Chairperson



PhilGEPS Registration Certificate/ No.
 Income/Business Tax Return

Warranty

4. Accomplished and Notarized Omnibus Sworn Statement (see format attached)

### Republic of the Philippines

#### DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

DAVAO REGIONAL OFFICE

58 McArthur Highway, Matina Crossing, Davao City

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	OF PROCUREMENT:	Small Value Procurement			RFQ No.:	2024-06-164							
	Procuring Entity:	G XI			Date:	June 19, 2024							
	nd User:	Field Office - D	avao 0	riental									
	y Name (TO BE FILLED OUT BY												
SUPPLIE													
Address SUPPLIE	(TO BE FILLED OUT BY												
	EPS Registration No. (TO B	ECHIED											
	Y SUPPLIER)	E FILLED											
	uote your lowest price for the requ	uirements listed hereunder subje	ect to the	Terms	and Conditions	stated below an	d submit to this office	duly signed.					
	and the second of the second o	The second secon			ONDITIONS:	Stated Delow all	d subline to this office	duly signed.					
1. Bidder	s shall provide correct and accurate in	formation required in this form.	Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or i authorized representative(s).										
2. Bidder	s may quote for any or all items.		7. The I	DILG shall	have the right to	inspect and/or to	test the goods to confirm	n their conformity to	the technical				
	uotation(s) to be denominated in Philid d/or levies payable.	ppine Peso shall include all taxes	specific	ations.	8	,,	test die goods to commi	their comorning to	ene teemmean				
4. Quotat rejected.	ions exceeding the Approved Budget fo	or the Contract (ABC) shall be	8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice										
highest ra	of contract shall be made to the lowes sted offer (for consulting services) whice specifiactions and other terms and con	ch complies with the minimum	to other	courses (	nt of liquidated of action and rem	amages reaches to edies open to it.	en (10) percent of the am	ount of the contract,	without prejudice				
	APPROVED BUDGET FOR THE	E CONTRACT (ABC):	manes										
	PhP 60,000	MA. AURORA C. CORRUZ BAC Chairperson											
ITEM	ITEM DESCRIPTION		оту.	TIME		BUDGET FOR TRACT (ABC)	STATEMENT OF	PRICE OFFER FROM SUPPLIER, SERVICE PROVIDER					
NO.	TIEM DESC	ITEM DESCRIPTION		UNIT	ABC PER ITEM	TOTAL ABC	COMPLIANCE	OFFER PER ITEM	TOTAL OFFER				
	Catering Services, with detail	ls as follows:											
	June 28, 2024												
	Lunch - Plain Rice, Sweet and	Sour Fish, Shrim Camaron											
	Beef Steak with Ampalaya and		120	pax	500.00	60,000.00							
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxx	XXXXXXXXXX						GRAND TOTAL PER LOT:					
	PR No: 2024-06-85 dtd. June 1	4, 2024						I ER EUI.					
	End-User: Field Office - Davao												
	Purpose: Conduct of Buhay Ing												
	Dayalogo Part II Usapang BIDA												
	ELIGIBILITY RE						please put "comply"						
	(required to be submit quotations/į						or indicate remarks						
	1. Valid Business Permit 2024/ Ex	iit											
	with Official Receipt of renewal application, subject to submission												
	of Mayor's Permit after award of (												

After having carefully read and accepted your General Conditions, I/WE quote on the item(s)	at prices noted above.
	Printed Name/Signature/Date
-	Tel. No./Cellphone No.

**Price Validity** 

## **Omnibus Sworn Statement (Revised)**

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES	)
CITY/MUNICIPALITY OF	S.S

#### **AFFIDAVIT**

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder]. I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract:
  - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN	WITNESS	WHEREOF,	antinees.	have	hereunto	set	my	hand	this	 day	of	,	20	at
		, Philippines.												

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]