



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DAVAO REGIONAL OFFICE
58 McArthur Highway, Matina Crossing, Davao City
<http://www.region11.dilg.gov.ph>

REQUEST FOR QUOTATION

The Department of the Interior and Local Government, Region XI, through its Bids and Awards Committee (BAC), intends to lease a venue, including meals for the hereunder project/activity:

Name of Project/ Activity	Repair/Refurbishment of ARD Office
Office/Location	DILG XI Regional Office, Matina, Davao City
Brief Description of the Project	To eliminate roof leaks of Regional Office
Approved Budget for the Contract	Seventy-Five Thousand Eight Hundred Sixty-Two Pesos and Fifty Centavos (Php 75,862.50)
Contract Duration	Within thirty (30) calendar days upon receipt of Notice to Proceed
Delivery Period	Within thirty (30) calendar days upon receipt of Notice to Proceed
Deadline of Submission of Price Quotation	November 22, 2024, not later than 1:00PM
Opening of Bids	November 22, 2024, 1:30PM at the DILG XI Conference Room, Matina, Davao City

Price Quotation Form will be available to prospective suppliers at the BAC Secretariat of DILG XI Regional Office, 58 McArthur Highway Matina, Davao.

DILG Region XI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Likewise, DILG Region XI assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

For further information, please refer to:

CHARITO L. CINCO, BAC TWG Chair, and/or
RONA MARIE O. MABINI, BAC Secretariat Chair
DILG XI Regional Office
58 McArthur Highway, Matina, Davao City
Tel. Nos. (082) 297-2701/297-2606
Fax No. (082) 297-2600
Date: November 18, 2024


MA. AURORA C. CORPUZ
BAC Chairperson

"Matino, Mahusay at Maaasahan"
Tel. Nos. 297-2724; 297-2606



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MODE OF PROCUREMENT:	Negotiated Procurement - Small Value Procurement	RFQ No. :	2023-11-373
Name of Procuring Entity:	DILG XI	Date:	18-Nov-24
Office/End User:	FAD		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER):			
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:	
1. Bidders shall provide correct and accurate information required in this form. 2. Bidders may quote for any or all items. 3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. 4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.	6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. 8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC): Php 75,862.50	 MA. AURORA C. CORPUZ <i>BAC Chairperson</i>
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	Repair/Refurbishment of ARD Office: Scope of Works: 1.0 Demolition, Clearing and Disposal 2.0 Painting 3.0 Refurbishing of Electrical Works xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx PR No: 2024-11-368 dtd. November 18, 2024 End-User: FAD Purpose: To eliminate roof leaks of Regional Office xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx PR No: 2024-11-368 dtd. November 18, 2024 End-User: FAD Purpose: To eliminate roof leaks of Regional Office	1	job					
		1.0	lot	3,281.25	3,281.25			
		85.0	sq.m	713.30	60,637.50			
		1.0	lot	11,943.75	11,943.75			
							GRAND TOTAL PER LOT:	
	ELIGIBILITY REQUIREMENTS (required to be submitted along with your quotations/proposals)					<i>please put "comply" or indicate remarks</i>		
	1. Valid Business Permit 2024/ Expired Business or Mayor's permit with Official Receipt of renewal application, subje of Mayor's Permit after award of Contract but before payment							
	2. PhilGEPS Registration Certificate/ No.							
	3. Income/Business Tax Return (applicable for ABCs above Php 500,000.00)							
	4. Accomplished and Notarized Omnibus Sworn Statement (applicable for ABCs above Php 50,000.00)							

Warranty	Price Validity
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

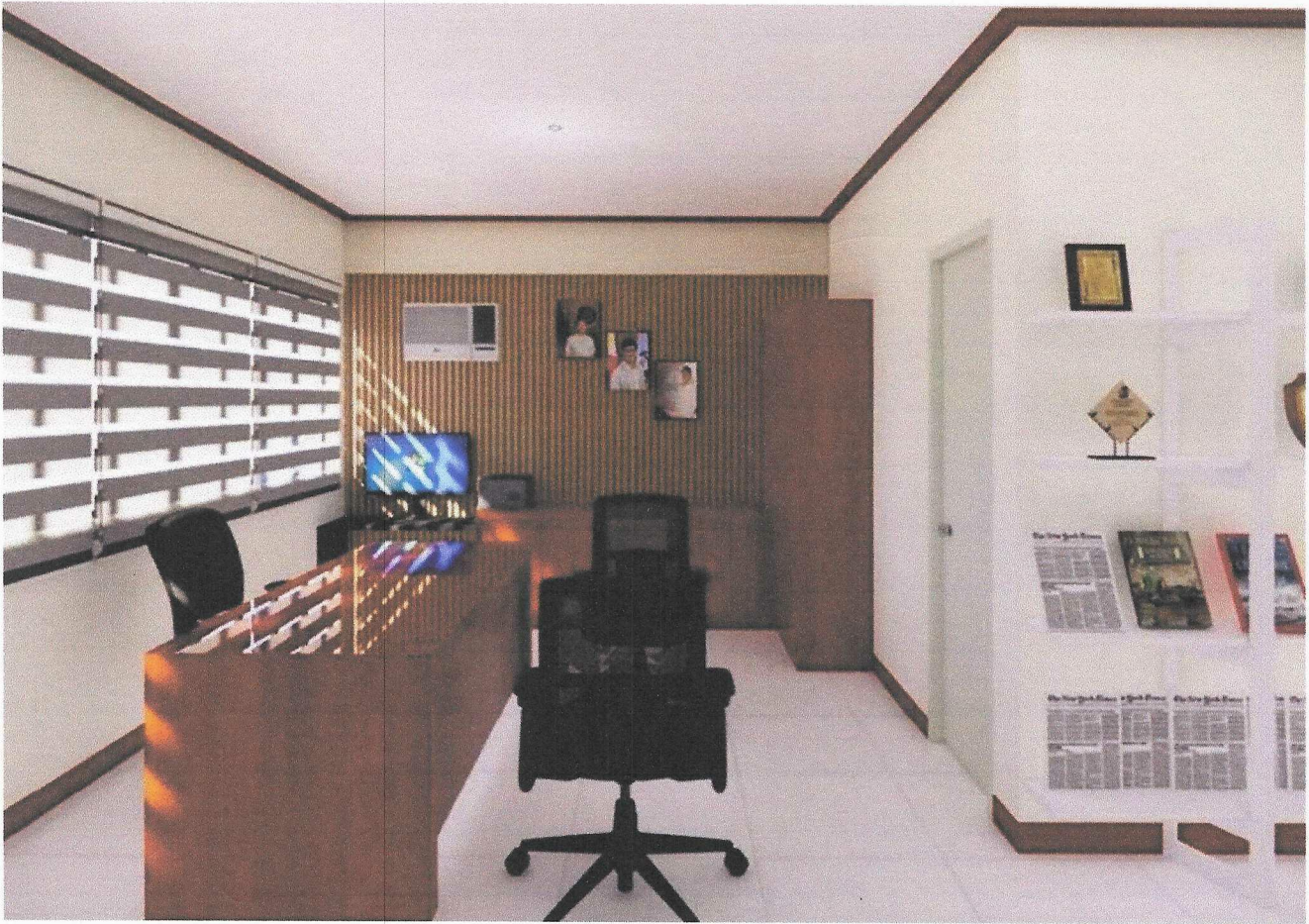
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**


IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

PERSPECTIVE



	PREPARED:	CHECKED:	PROJECT TITLE/ADDRESS:	RECOMMENDING APPROVAL:	OWNER:	SHEET NO:
	ARCH. JUDY ANN R. LY PEO III	HENRY C. VILLANUEVA, MEP-C.E. ENGINEER IV	CHARITO L. CINCO Chief-PDMU	REPAIR/REFURBISHMENT OF ARD OFFICE MATINA, DAVAO CITY	GALE MARIE S. GRAVADOR Chief - FAD	ABDULLAH V. MAYALAM REGIONAL DIRECTOR

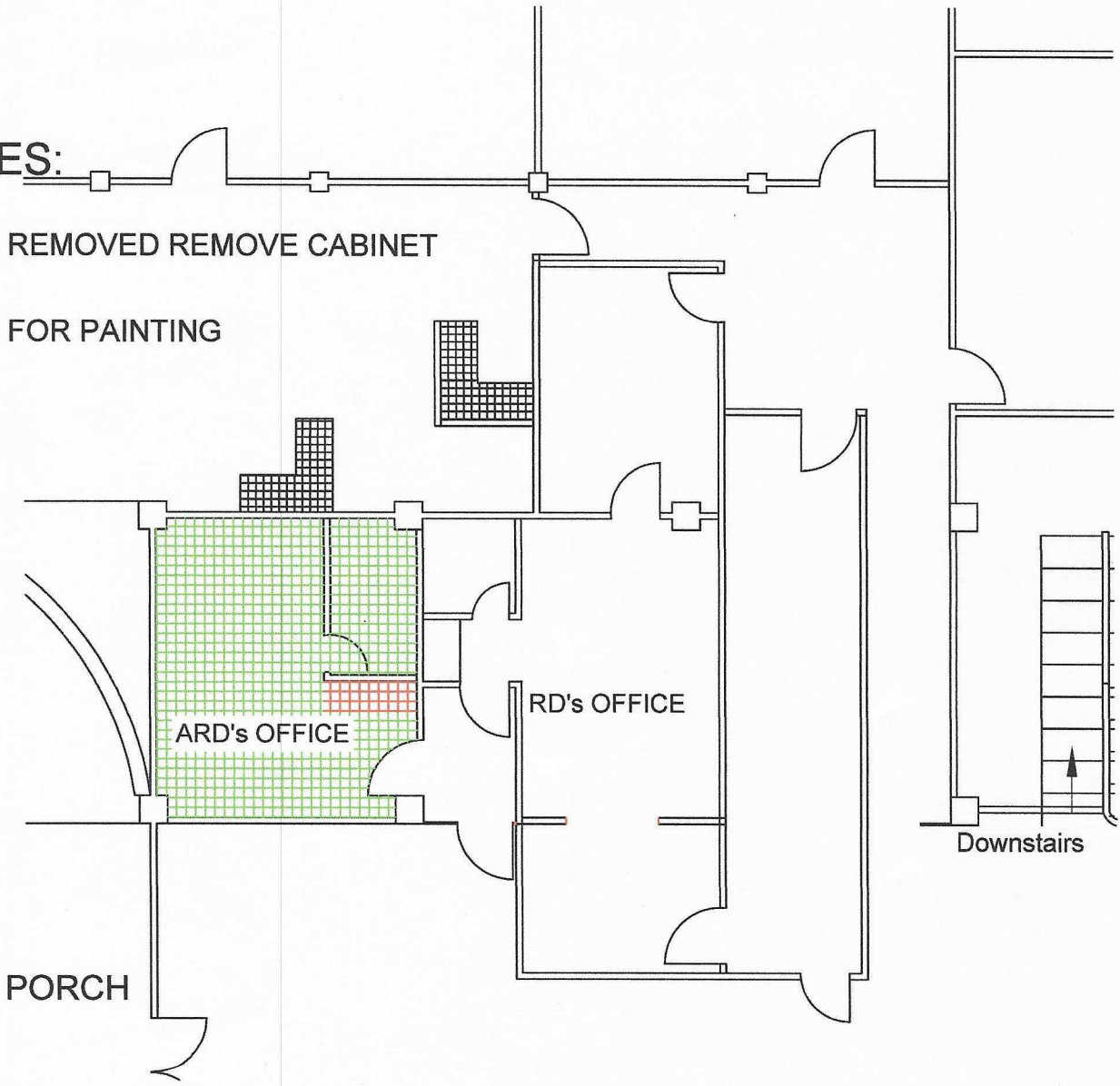
NOTES:



REMOVED REMOVE CABINET



FOR PAINTING



FLOOR PLAN

SCALE: 1 : 100

	PREPARED: 	CHECKED: 	PROJECT TITLE/ADDRESS: REPAIR/REFURBISHMENT OF ARD OFFICE MATINA, DAVAO CITY	RECOMMENDING APPROVAL: 	OWNER: 	SHEET NO: 2
	ARCH. JUDY ANN B. UY PEO III	HENRY C. VILLANUEVA, MEP- C.E. ENGINEER IV	CHARITO L. CINCO Chief- PDMU		GALE MARIE S. GRAVADOR Chief - FAD	ABDULLAH V. MATALAM REGIONAL DIRECTOR